SAGAR INSTITUTE OF RESEARCH & TECHNOLOGY (SIRT)
(The First ISO-9001 : 2008 Certified, e-Governed World Class Institute of M.P.)

Approved By AICTE, New Delhi &
Govt. of M. P. (D.T.E.) Affiliated to RGPV & BU Bhopal

Ref. No.   Date:

AICTE Mandatory Disclosure

Mandatory Disclosure   : Updated on 17th July, 2022

1. AICTE File No. Central/1-10974219365/2022/EOA   : Central/1-10974219365/2022/EOA

Date & Extension of Approval Granted Period of Last approval: 03.07.2022 - 2022-23

2. NAME OF THE INSTITUTION

Name of the Institution	: Sagar Institute of Research & Technology Bhopal
Address of the Institution	: Near ISRO Ayodhya by pass road Bhopal
City & Pin code	: Bhopal - 462041
State/UT	: Madhya Pradesh
Phone number with STD code	: 0755–4983100
Fax number with STD code	: 0755–4983102
Office hours at the Institution	: 8.30 am to 4.45 pm
Academic hours at the Institution	: (i) 8.30 am to 3.00 pm (2nd Year onwards)
	: (ii) 10.00 am to 4.30 pm (1st Year Only)
Email	:director@sirtbhopal.ac.in
Website	: www.sirtbhopal.ac.in

Nearest Railway Station (dist. in Km) : 8 Km

Nearest Airport (dist. in Km)   : 15 Km

3. Type of Institution

Type of Institution	: Private
Category (1) of the Institution	: Non Minority
Category (2) of the Institution	: Co-ed

4. Name of the organization running the Institution

Name of the organization running the Institution : Shri Agrawal Technical Education Society, Bhopal

Type of the organization : Trust

Address of the organization : Near ISRO Ayodhya by pass road Bhopal

Registered with : Joint Sub Registrar II, Huzur, Bhopal

Registration Date : 01.06.2002

Website of the Organization : www.sirtbhopal.ac.in

5. Name of the Affiliating University

Name of the affiliating University : RGPV, Bhopal

Address : Airport Road, Gandhi Nagar, Bhopal, Madhya Pradesh.

Website : www.rgpv.ac.in

Latest affiliation period : 2022-2023

6. Name of Principal / Director

Name of Principal / Director : Dr. Rajiv Srivastava

Exact Designation : Director

Phone number with STD Code : 0755-4983100

FAX number with STD Code : 0755-4983102

Email : director@sirtbhopal.ac.in

Highest Degree : Ph.D.

Field of specialization : Computer Networks

7. Governing Board of Governors

S.No.	Name	Designation
1	Shri Sanjeev Agrawal	Chairman
2	Dr S P Kosta	Member
3	Ms Shivani Agrawal	Member
4	Shri M R Gupta	Member
5	Smt. Kiran Agrawal	Member
6	Dr. Prashant Jain	Member
7	AICTE-RO	Member
8	DTE Nominee	Member
9	RGPV Nominee	Member
10	Mr Anupam Pandit	Member-Industry
11	Dr Rajiv Srivastava	Member Secretary, Director SIRT
12	Dr D. P. Gupta	Faculty Representative
13	Dr Amit Srivastava	Faculty Representative

8. IAAC Committee

S.NO.	NAME	CATEGORY	DESIGNATION
1.	Dr. Rajiv Srivastava	Chairman	Director
2.	Dr. Minal Saxena	Member	Dy. Director
3.	Prof. Keshav Mishra	Member	Dean Academics
4.	Dr. Sanjeev Sharma	Member	RGPV Bhopal
5.	Dr. M C Paliwal	Member	Professor, NITTTR Bhopal
6.	Dr. Deepak Tomar	Member	MANIT Bhopal
7.	Mr. Rajendra Trishal	Member	Industry Expert
8.	Dr. Gaurav Shrivastava	Member	Professor, SU Bhopal
9.	Dr. D P Gupta	Member	Faculty & NBA Coordinator

10.	Dr. Uday Panwar	Member	Faculty SIRT
11.	Mr. Surendra Ku. Gupta	Member	Parent
12.	Mr. Abhigyan Tiwari	Member	Alumni
13.	Ms. Priyanka Saxena	Member	Alumni
14.	Mr. Rishi Kashyap	Member	Student

9. Types of committee:

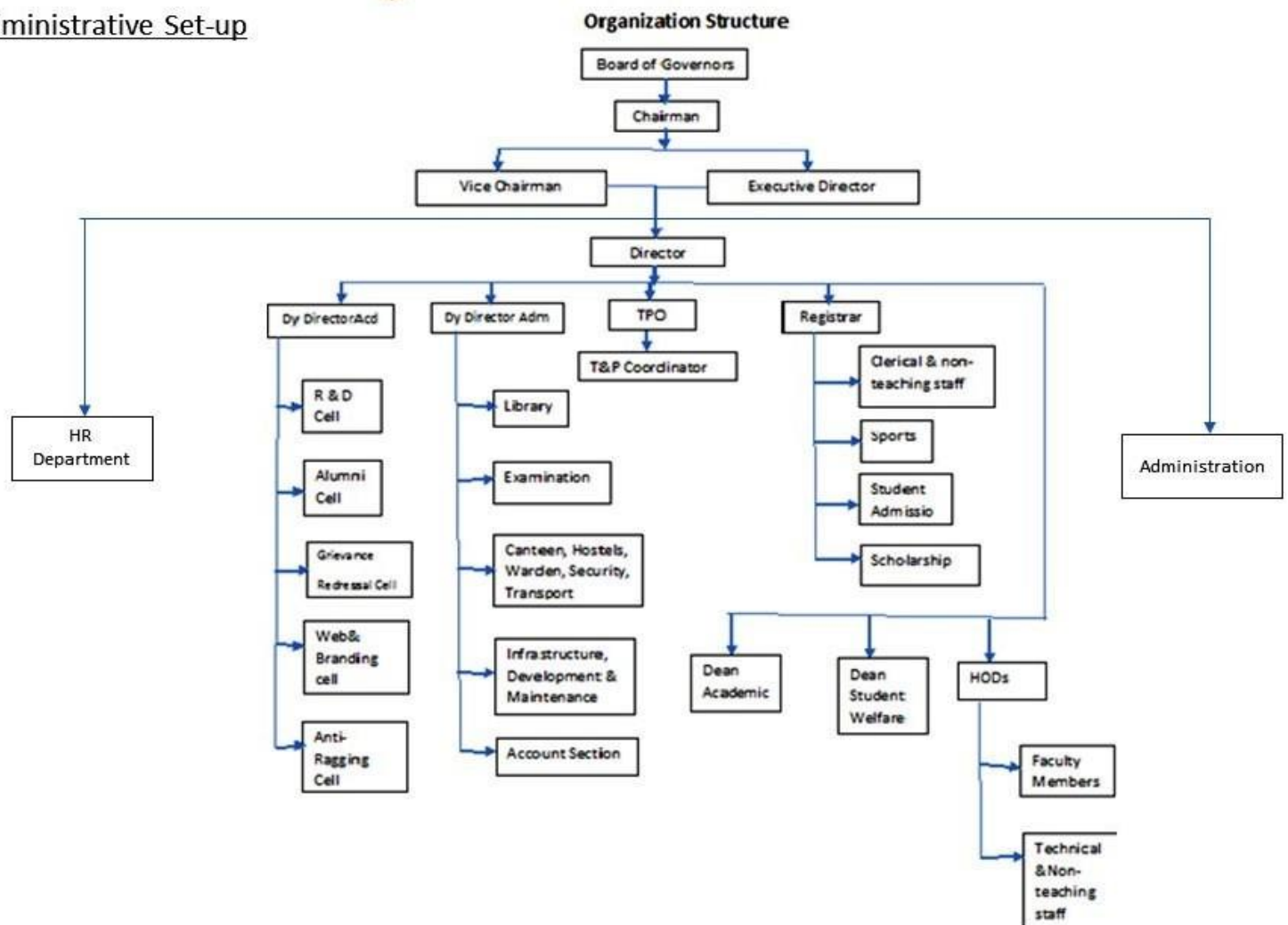|	
BOG Committee	Boards have numerous responsibilities they oversee management, finances and quality set strategic direction build community relationships establish ethical standards, values and monitor his or her progress.
IAAC Committee	This Committee is responsible for academic activity like syllabus completion, student attendance result of semester exam etc with reference to academic calendar. Contributions of various beyond syllabus activities for each semester and many more.
Anti-Ragging Committee (ARC)	This Committee is responsible for preventing and monitoring, ragging related issues (if any) specified in the process at regular intervals to maintain discipline in and around the campus.
Grievance Redressal Committee (GRC)	The Committee is constituted for the redressal of the grievances reported by the students and staff (especially girls & women) of the college with the objective to maintain the harmony of academic atmosphere in the Institution.
Library committee	The Committee is constituted to help student as well as Student for finding and search a good reference book.
Event committee	Institutional social responsibility/community committee aims are organizing various activities pertaining to community development and awareness program on social causes. "Community Social Impact", "Sagar Utasv" programmes have been setup to implement social responsibility and community development plans. Each department has institutional social responsibility committee to plan and implement the programmes at the department level.
SC/ST Committee	Committee to look into the discrimination complaints received from the SC/ST/OBC students/teachers and non-teaching staff. This committee has been established as per AICTE guideline dated 10th, June, 2019.
Hostel Committee	This Committee is responsible for the overall responsibility for all aspects of management of hostels, including maintenance and discipline in the hostels. Associated services of Mess, Student canteen etc. also this committee will decide on punishments to be given in case of violation of any discipline and/or code of conduct in hostels.
Training and placement committee	The Training and placement committee of the college, which plays a vital role in measuring a smooth & efficient placement process, co-ordinates all the efforts and activities directed towards ensuring utmost satisfaction to the needy students for their placement. talk shall be done by student coordinators.

Website Committee	To supervise all aspects of the website committee including updating content, training users and troubleshooting technical issues for the organization website. To supervise and make recommendations to remove obsolete or add new features as needed.
Sports Committee	The Sports Committee is to promote every individuals health, physical well-being as well as the acquisition of physical skills among the students. The committee aspires to inculcate qualities such as sportsmanship, team spirit and bonding.
Women Grievance committee	The Women Grievance committee is responsible for looking into any complaints filed by female students and staff under Women Grievances at the college. Take necessary remedial measures wherever possible or submit its findings with recommendations to the Director.
Alumni Association	Sagar Institute of Research & Technology has formed an "SAGAR Alumni Association" to provide valued service to the members of association. The main aim and objective of Sagar Alumni Association is to strengthen the professional bonds between SIRTian, its alumni and the industry.

10. Executive Component: Organization Chart

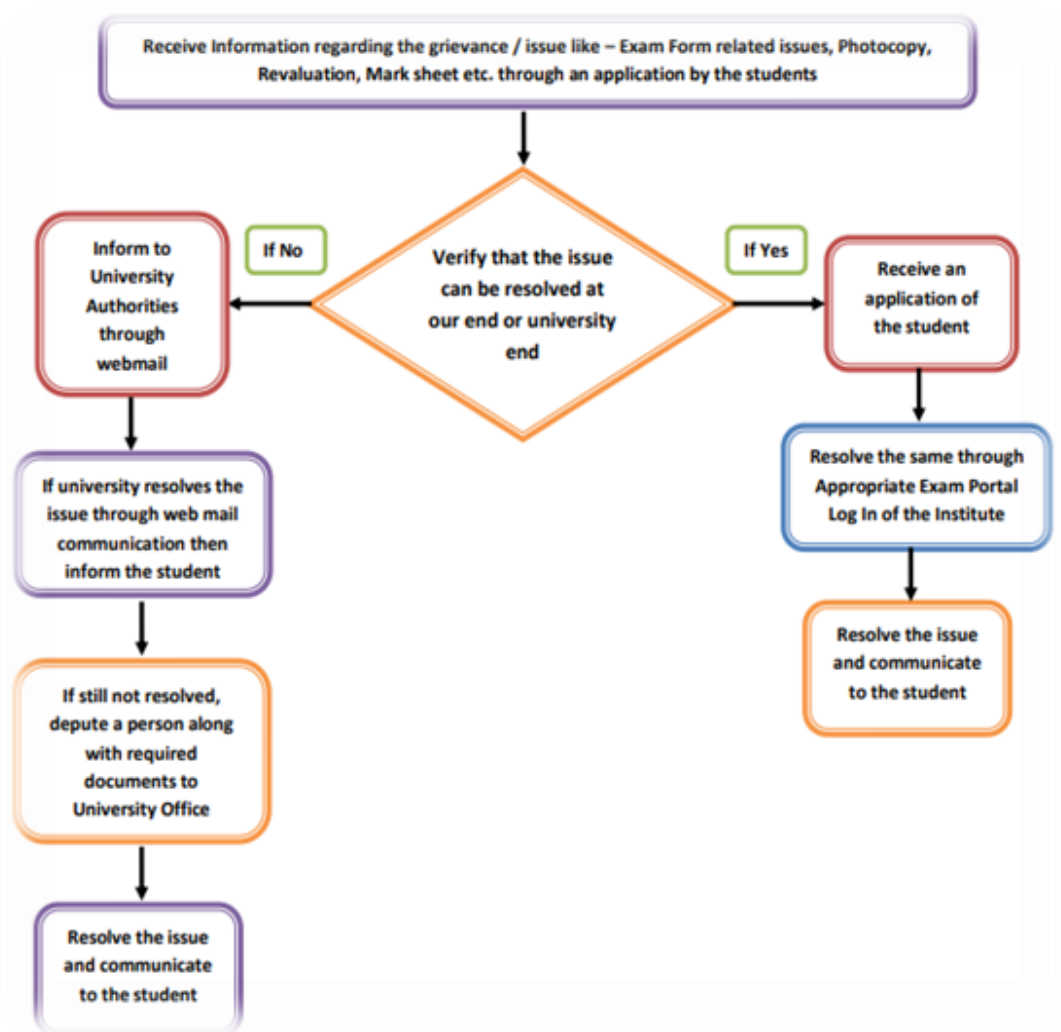Sagar Institute of Research & Technology, Bhopal

11. Student Feedback on Institutional Governance/faculty performance

A student feedback mechanism is available in the institution. It is conducted in once in a semester through offline/Online, the students provide the feedback of faculty in the prescribed format.

12.Grievance redressal mechanism for faculty, staff and students

- Institute has a system for redressal of grievances of faculty, staff and students.
- The management of the institute follows an open system of administration and grievances from staff and students are given the utmost attention.
- Complaints and suggestion boxes are kept at a number of places in the campus and also in the hostels.
- The suggestions and complaints are carefully looked into and remedial measures undertaken.
- In case of indiscipline, a committee appointed by the Director enquires into the matter by calling witnesses and recommendations are made about the action to be taken by the management.
- Grievances regarding the staff in terms of salary, promotions etc., are carefully looked after by the HR department.
- Class Representative (CR) meetings are held in which grievances of students are taken and resolved.

Flow chart of Grievanceredressal Mechanism

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┌─────────────────────────────────────────────────────────┐
│ Receive Information regarding the grievance / issue like –│
│  Exam Form related issues, Photocopy, Revaluation, Mark  │
│      sheet etc. through an application by the students    │
└─────────────────────────────────────────────────────────┘
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┌──────────────┐   If No   ╱─────────────╲   If Yes   ┌──────────────┐
│ Inform to    │◄─────────╱ Verify that   ╲──────────►│ Receive an   │
│ University   │          ╲ the issue can  ╱          │ application  │
│ Authorities  │          ╱ be resolved at ╲          │ of the       │
│ through      │          ╲ our end or      ╱         │ student      │
│ webmail      │          ╱ university end ╲           └──────────────┘
└──────────────┘          ╲───────────────╱
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┌──────────────────┐                    ┌──────────────────────┐
│ If university    │                    │ Resolve the same     │
│ resolves the     │                    │ through Appropriate  │
│ issue through    │                    │ Exam Portal Log In   │
│ web mail         │                    │ of the Institute     │
│ communication    │                    └──────────────────────┘
│ then inform      │
│ the student      │
└──────────────────┘
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┌──────────────────┐                    ┌──────────────────┐
│ If still not     │                    │ Resolve the issue│
│ resolved, depute │                    │ and communicate  │
│ a person along   │                    │ to the student   │
│ with required    │                    └──────────────────┘
│ documents to     │
│ University Office│
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┌──────────────────┐
│ Resolve the issue│
│ and communicate  │
│ to the student   │
└──────────────────┘
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13 . Programs Offered in Sagar Institute of Research & Technology

Name of the Program	Year of Introduction	Intake 2022-23
B.Tech. in Computer Science and Engineering	2003	180
B.Tech. in Information Technology and Computer Science Engineering	2005	180
B.Tech. in Electronics and communication Engineering	2003	60
B.Tech. in Electrical and Electronics Engineering	2003	60
B.Tech. in Mechanical Engineering	2003	60
B.Tech. in Civil Engineering	2009	60

B.Tech. in Artificial Intelligence and Machine Learning	2021	120
B.Tech. in Computer Science Engineering (Cyber Sureties)	2021	120
B.Tech. in Computer Science Engineering (CSBS)	2022	60
M. Tech. in Computer Science and Engineering	2009	24
M. Tech. in Computer Science and Engineering (Data Science)	2022	24
M. Tech. in VLSI	2011	18
M. Tech. in Thermal Engineering	2011	18
Master in Business Administration	2006	180
Master in Computer Application	2008	60

14. Infrastructural Information & Facilities

- Department of Mechanical Engineering
- Department of Electrical and Electronics Engineering
- Department of Electronics and Communication Engineering
- Department of Computer Science and Engineering
- Department of Computer Science and Information Technology
- Department of Civil Engineering
- Department of Artificial Intelligence and Machine Learning
- Department of Cyber Security
- Department of Master of Business Administration
- Department of Master of Computer Applications
- Department of Applied Science
- Central Library
- Auditorium
- Seminar & Conference Hall
- Sports Complex
- Smart Class Room
- Hostels
- Medical
- Training & Placement Cell
- Cafeteria
- Transport Facility
- Wi- fi Facility
- Computer Center
- Workshop
- Rest Room
- Lift

15. Academic Sessions

Academic sessions	: Engineering & Technology
Examination system, year /semester	: Semester Pattern @ Two semesters per year
Period of declaration of results	: within 1 – 2 months after completion of examinations
Academic sessions	: Master of Business Administration Examination
System, year /semester	: Semester Pattern @ Two semesters per year
Period of declaration of results	: within 1 – 2 months after completion of examinations
Academic sessions	: Master of Computer Applications
Examination system, year /semester	: Semester Pattern @ Two semesters per year
Period of declaration of results	: within 1 – 2 months after completion of examinations

16. Counseling / Monitoring

Mentoring System	- Student are counseled and motivated in the different areas by mentors once in month.
Career Counseling	- It is executed by the T&P Cell

17. Student's Activity Cell

For holistic development of students SIRT has formed Students Activity Cell (SAC) which has following clubs:

1. Academic Booster Club (Shikhar)
2. Personality Development Club (Utkarsh)
3. Sports Club (Arjun)
4. Dance and Dramatics Club (Manchan)
5. Music Club (Tarang)
6. Art & Craft Club (Kalpana)
7. Photography Club (Chalchitra)

Cultural activities -

1. Techno Saga conducted once in a year in which students show there in different events like model making, solid trick, cricket, multimedia 90 seconds to fame, etc.

2. Sagar Utsav, a cultural festival, which is conducted every year, is an opportunity for students to exhibit their talent.

Sports activities - Facilities available in sports are:

1. Outdoor Games: - Football Ground, Cricket Ground, Volleyball Courts, Badminton Courts, Tennis Court & Cricket Net with pitch.

2. Indoor Games : - Badminton Courts, Gym, Billiards Shuttle, Carrom, Chess, Yoga and Meditation Centre.

Literary activities –

1. The Student Activity Centre (SAC) aims to develop the overall personality of students by focusing on communication skills & social responsibility.

2. The following activities are conducted under the SAC to develop the student's talent.

- Group Discussion
- Debates
- Oral Presentations, Role plays
- Technical Interview
- Poetry Writing

Magazine/Newsletter -

Newsletter is published for student and faculty which is a quaterly newsletter.

Technical activities /Tech. Fest	1. Every department conducts a national level technical symposium in every year. 2. Departments are also conducting national conference, International Conference, workshop, FDP etc.
Industrial visits/Tours	- Industrial visits/Tours are organized by the respective departments
Alumni activities	- Every year alumni meet is organized.